

\*\*\*\*\*June 1, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 1, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Mike Spickelmier, Director of Public Works; Mick Schwartzkopf, Assistant Director Public Works; Fran Keppler, Noxious Weed Supervisor; Trevor Huhn, Buildings and Ground Manager; Doug Smith, Road and Bridge Superintendent; Tammy Saldivar, Solid Waste Manager; Wayne Malnicof, County Surveyor; Sheriff Dedeke; John Matthews, Resident; Louis Klemp, Resident; John Richmeier, Leavenworth Times.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the May 21, 2015 meeting minutes.*

*Motion passed, 2-1, with Commissioner Bixby abstaining.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the May 28, 2015, Session I meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the May 28, 2015, Session II meeting minutes.*

*Motion passed, 3-0.*

Public Works presented their monthly report.

Bridge E-20 (Cemetery Road South of Easton over Dawson Creek), is on schedule for construction in 2016 and Public Works is continuing to acquire easements.

Public Works presented an Authority to Award Contract Commitment of County Funds for Project Number 52 C-4597-01, Bridge HP-25 (High Prairie Road east of 187th Street {CR-29}), authorizing King Construction Company Inc. and Subsidiaries, with the low bid in the amount of \$609,858.88.

*A motion was made by Commissioner Holland seconded by Commissioner Graeber to accept the bid for Replacement of Bridge HP-25, Project Number 52 C-4597-01, from King Construction Inc. and Subsidiaries, with the low bid in the amount of \$609,858.88, and have Public Works to continue working on bridge project.*

*Motion passed, 3-0.*

HP-10 and HP-17 Bridge Replacement (207th Street and Stranger Road) Public Works is waiting to hear from the consultant surveyor regarding the revised waterline information so revised plans can be sent out, and the utility relocation process can begin.

K-3 Bridge Replacement (Knapp Drive 1 mile west of Kickapoo) is similar to Bridge HP-25; Public Works is seeking approval, to submit an application can be submitted for potential funding through KDOT Off System Call for Projects.

***A motion was made by Commissioner Holland and Seconded by Commissioner Graeber to authorize public works to submit an application for potential funding through KDOT Off System Call for Projects.***

***Motion passed, 3-0.***

Mike Spickelmier advised that a proposal was issued to the first consultant for the 147<sup>th</sup> Street project, under the sales tax projects. He anticipates presenting a contract to the BOCC by the end of the month. He indicated MARC is preparing call for projects in January 2016, and Public Works would like to submit the Eisenhower Road project for consideration of MARC funding.

Commissioner Bixby suggested Public Works consider applying for a Trail Grant from MARC for the Eisenhower Road project.

Trevor Huhn advised Building and Grounds is obtaining bids for the replacement of carpet on the first floor of the Justice Center. He also reported the Janitorial Service is proceeding weekly.

Doug Smith indicated with the amount of rain accumulated throughout the County, there have been blacktop roads that have slipped and had to be filled in, and there may be water under some roads. In many areas the gravel roads have been washed out, and the Shop employees are doing their best to repair the roads.

Mr. Spickelmier indicated the impact fees from the City of Shawnee have a potential of \$40-50,000.00 impact on the Transfer Station's schedule. Mr. Van Parys advised Mr. Spickelmier not to pay the impact fees, and will brief the BOCC at a later time in executive session.

Commissioner Bixby requested a letter or temporary permit be issued to trash hauling companies that remove trash along County Road 1 and County Road 2. He indicated Highway Patrol has issued citations to the companies indicating they are over the weight limit allowed on the roadways.

Mr. Spickelmier requested approval to purchase three back hoe loaders for the Transfer Station. He indicated the loaders have been tested and will function as needed.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to accept the bid for three back hoe loaders from CSTK, out of Kansas City Kansas, in the amount of \$199,378.63.***

***Motion passed, 3-0.***

County Surveyor, Wayne Malnicof, indicated he is working on the 207<sup>th</sup> Street Participatory Road Project.

Mr. Hurley indicated John Forslund has received contractor bids on the new annex and will review and be ready to present to the BOCC.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to go into Executive Session for 5 minutes to discuss potential litigation. Present: The three Commissioners, Pat Hurley, David Van Parys, and Sheriff Dedeker. Executive session began at 9:45 a.m.***

***Motion passed, 3-0.***

Commission returned from executive session at 9:50 a.m., no action was taken.

The Board adjourned at 9:53 a.m.

\*\*\*\*\*June 4, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, June 4, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Linda Lobb, Director of Council on Aging; Jamie Miller, Director of EMS and the Health Department; Jeff Joseph, Planning and Zoning Director; Jim Kraatz, Senior Planning Coordinator; Mayor Breuer, City of Basehor; Chief Martley, City of Basehor; Louis Klemp, Resident; Jere Smith, Resident; Larry Riggs, Resident; Dan Brown, Resident; John Richmeier, Leavenworth Times.

PUBLIC COMMENT:

Mr. Klemp congratulated County Administrator, Patrick Hurley, upon the renewal of his contract with the County.

ADMINISTRATIVE BUSINESS:

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the June 1, 2015 meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and second by Commissioner Graeber to approve the agenda for the week of June 8, 2015, as amended.*

*Motion passed, 3-0.*

Planning and Zoning presented Case Number DEV-15-051, requesting a Temporary Special Use Permit for a shooting event located at 19675 Leeman Road, benefitting the Abdallah Shrine. The event is scheduled for June 27, 2015, from 12:00 p.m. to 5:00 p.m. and is limited to 95 participants. The event will consist of three firing points where the participants will be shooting both paper and metal "gong" targets. A safety officer will be present at each firing location assisting the participants. The target background will consist of stacked round hay bales 10' tall directly behind the target tapering out to 5' tall away from the target. The area behind the background is a wooded area. The tree line ends at the property line and there is open farm land or bluff on the other side of the trees. Planning and Zoning staff indicated after speaking with the Sheriff's Office they recommend denying the request for the Temporary Special Use Permit primarily because the event will not be following all of the NRA Range Source Book.

David Van Parys indicated the Certificate of Liability Insurance that is attached to the report does not reference Leavenworth County Kansas as a co-insured, and would request to name the County as a co-insured prior to approval of the permit. Mr. Van Parys indicated in previous Special Use Permits pertaining to shooting events, all NRA standards have been applied.

Daniel Brown indicated he is the Vice President of the Abdallah Tassels and Firearms, which is the shooting club for Abdallah Shrine in Overland Park. Mr. Brown indicated the charter is to teach firearm safety, regulations, and laws to members of the Shrine and firearm enthusiasts. The event is being held on his father-in-law's property which is a 34 acre site, and is an invitation only event for fellow Shriners.

Mr. Klemp indicated he is concerned why staff recommends denial of the event, when Planning and Zoning could work together with the Shriners on fulfilling the questionable items to make the event happen.

Commissioner Holland agreed that the Case should be sent back to Planning and Zoning staff.

Mr. Brown indicated he will work with Planning and Zoning on resolving the issues in order to hold the event on June 27.

Commissioner Bixby indicated Case Number DEV-15-051 is tabled until Thursday, June 11.

Planning and Zoning presented Case Number DEV-15-057, indicating the terms of three Planning Commissioners, James Grosdidier (1<sup>st</sup> District), Donald Terrian (2<sup>nd</sup> District), Louis Box (3<sup>rd</sup> District), terms will expire in June, 2015, and recommend they are reappointed.

Commissioner Bixby indicated Case Number DEV-15-057 is tabled until Thursday, June 11.

Commissioner Holland and Commissioner Bixby indicated they will attend this evening KDOT's meeting regarding the K7 Corridor.

***A motion was made by Commissioner Holland requested the BOCC to reconsider the BOCC's action in Case Number DEV-15-025 Rezoning from RR-5, Rural Residential 5 acre minimum lots District to the RR-2.5, Rural Residential 2.5 acre minimum lots District.***

Mr. Van Parys indicated there is a thirty day period during which any party aggrieved that by the BOCC's decisions under a zoning application can be filed for review. He suggested if the BOCC wishes to reconsider Case Number DEV-15-025 the BOCC has the inherent power to do so.

Mr. Van Parys indicated motion for reconsideration is neither an approval nor disapproval of the application, it is simply reconsideration. The requirement that all three Commissioners would have to vote to approve to the rezoning would remain.

***Motion was seconded by Commissioner Graeber.***

***Motion passed, 2-1 with Commissioner Bixby voting nay.***

Mr. Van Parys indicated the testimony and evidence presented in the public hearing last Thursday remains on record. In a subsequent hearing on the reconsideration any additional testimony or evidence is supplemental to the original testimony. There is an existing record and it remains.

Commissioner Holland indicated Prestige Home Health Care of Kansas, a contractor the Council on Aging, for senior citizens in Leavenworth County was recently disqualified from bidding on a RFP. Mr. Larry Martin, CEO of Prestige, learned of the RFP after the deadline for bidding and contacted the Procurement and Contract Compliance Department of the Unified Government, requesting an opportunity to submit a response to the RFP. The request was denied in a letter dated June 3, 2015.

Mr. Van Parys indicated the BOCC does not govern the process; however the BOCC receives services from the program. A letter can be drafted by the BOCC requesting Prestige be allowed to submit a RFP for Home Care services in Leavenworth County. A letter will be sent.

Commissioner Holland indicated a purchase of two ambulances was recently approved by the BOCC, and there is a question on whether one of the ambulances is going to be housed in Basehor.

Jamie Miller indicated that the two ambulances being purchased were to replace two current fleet ambulances. He indicated in the EMS 2016 Budget he will request additional personnel and equipment to begin training and to find a location to house an ambulance and staff in the Basehor area.

Mayor Breuer indicated the Community of Basehor would like to house an ambulance as the City is growing and will soon have an addition to a senior living complex. Commissioner Bixby indicated that with construction of the new Tonganoxie Elementary School, the current elementary school will be remodeled into a new senior living center.

Linda Lobb presented a revision application for Title III C2 Federally Funded Supportive services for 2014-2015, indicating this year's funding adjustments only warrant a revision to the Homebound Meals program. The purpose of the revision is to capture the \$2,819.00 allocated to the Council on Aging from the 2013 state income tax Senior Citizens Meals on Wheels Contribution Program.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the revision application for Title III C2 Federally Funded Supportive Services and authorize the Chairman to sign and date the same.***

***Motion passed, 3-0.***

Mr. Van Parys indicated he has retained real estate services for the sale of the 4-H Property, there is question on the listing price, and if removing the building would increase the value of the property.

***A motion was made by Commissioner Bixby to authorize demolition of the 4-H building if a bid through Public Works is less than \$5,000.00.***

Commissioner Holland suggested contacting Harland Russell and see if the Church is still interested in purchasing the building to remodel to open a daycare facility.

Mr. Van Parys indicated he will contact Public Works to confirm if the bids are still open for the demolition of the 4-H building.

Commissioner Bixby withdrew his motion.

***A motion was made by Commissioner Bixby and seconded by Commissioner Holland to go into Executive Session for 10 minutes to discuss potential litigation. Present: The three Commissioners, Pat Hurley, and David Van Parys. Executive session began at 10:47 a.m.***

***Motion passed, 3-0.***

Commission returned from executive session at 10:57 a.m., no action was taken.

Commissioner Holland indicated he will attend next Thursday's LCDC Board Meeting. Commissioner Holland and Commissioner Graeber indicated they will attend Leavenworth Detention Center's Community Relations luncheon June 24.

The Board adjourned at 11:07 a.m.

\*\*\*\*\*June 8, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 08, 2015. Commissioner Graeber and Commissioner Bixby are present. Commissioner Holland is absent. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Chuck Magaha, Director of Emergency Management; John Forslund, P.E.; Trevor Huhn, Buildings and Ground Manager; Janice Van Parys, County Treasurer; Jennifer Shermbeck, Deputy Treasurer; John Richmeier, Leavenworth Times.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the June 4, 2015 meeting minutes, as amended.***

***Motion passed, 2-0.***

John Forslund received five construction bids for the new County Annex, located at 725 Laming Road, Tonganoxie, Kansas. A clause was identified in the specifications, indicating local contractor preference was included, however the Leavenworth contractor was 8.9% higher than the low bid. Mr. Forslund requested approval to award the lowest bid in the amount of \$783,600.00, to Benchmark Construction, out of Eudora, Kansas. Mr. Forslund suggested a contingency to fund 3% or \$24,100.00 be set aside to address any unforeseen conditions during construction, \$10,000.00 be set aside for the I.S. Department to confirm the compatibility and connectivity with the existing system, and \$10,000.00 for the Sheriff's Department to confirm the same compatibility with electronics and the required security system to be installed, bringing the base bid the project will come to \$827,700.00.

Mr. Forslund indicated Public Works will take on the remodeling of 425 Laming Road, at a cost of about \$50,000.00.

***A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to award the construction contract for the base bid and four alternate bid items to Benchmark Construction, Eudora, Kansas in the amount of \$783,600.00, and to include the additional funding requested by Mr. Forslund for a total fiscal impact of \$827,700.00, for the remodeling of 725 Laming Road, Tonganoxie, Kansas.***

***Motion passed, 2-0.***

Chuck Magaha presented Resolution 2015-14 and Proclamation of a State of Local Disaster Emergency, indicating there is damaged infrastructure throughout the county due to the flooding of Stranger Creek, and the Missouri and Kansas Rivers.

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby adopt Resolution 2015-14 and Proclamation of a State of Local Disaster Emergency for Leavenworth County, Kansas.***

***Motion passed, 2-0.***

The Board adjourned at 9:30 a.m.

\*\*\*\*\*June 11, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, June 11, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Jeff Joseph, Planning and Zoning Director; Jim Kraatz, Senior Planning Coordinator; Jillian Ogden, Planning Coordinator; Mike Stevenson, Resident; Louis Klemp, Resident; Tammy Miller, Resident; Betty Grasso, Resident; Mark Breuer, Resident; John Richmeier, Leavenworth Times.

PUBLIC COMMENT:

Mike Stevenson, President of the Leavenworth County Historical Society presented a Proclamation for the BOCC to sign proclaiming June 20, 2015, as the 50<sup>th</sup> Anniversary of the opening of the Carroll Mansion Museum by the Leavenworth County Historical Society.

***A motion was made by Graeber and seconded by Commissioner Holland to approve and execute the Proclamation presented to the Leavenworth County Historical Society.***

***Motion passed, 3-0.***

ADMINISTRATIVE BUSINESS:

***A motion was made by Commissioner Graeber and second by Commissioner Holland to approve the agenda for the week of June 15, 2015.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the June 8, 2015 meeting minutes.***

***Motion passed, 2-1 with Commissioner Holland abstaining.***

Planning and Zoning presented Case Number DEV-15-051, requesting a Temporary Special Use Permit for a shooting event located at 19675 Leeman Road, benefitting the Adballah Shrine. Planning and Zoning Director, Jeff Joseph indicated staff met with the applicant and the Sheriff's Department. He indicated based on the additional information received, Planning and Zoning can only rely on the Sheriff's Department's recommendations, and they are not recommending approval of the event.

David Van Parys indicated he had contacted the County's insurance provider regarding any liability issues. He indicated the County is covered by the policy the Shriner's have provided and there is excess coverage through the County's liability insurance. If there was an accident, the event would be documented on the County's loss history.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to deny Case Number DEV-15-051 Temporary Special Use Permit for a shooting event.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-057, indicating the terms of three Planning Commissioners, James Grosdidier (1st District), Donald Terrian (2nd District), Louis Box (3rd District), terms will expire in June, 2015, and recommend they are reappointed. Mr. Joseph indicated all three members have been contacted and would like to serve on the planning commission for another term.

***A motion was made by Commissioner Graeber seconded by Holland reappoint Louis Box, Donald Terrian, and James Grosdidier as Planning Commission Members.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-053. The applicant is requesting relief from the moratorium to allow the property owner to submit for the division of property within the moratorium area and to request a variance to create a parcel of less than 10 acres. The existing parcel is about 43 acres and consists of undeveloped grassland, wooded area, and a house that is not occupied and is in a state of disrepair.

Commissioner Bixby indicated he would only approve relief from the moratorium and variance if the house located on the premises is demolished within 30 days.

Mark Breuer indicated the applicant has an individual interested in purchasing 5.7 acres containing the house from the parent parcel.

Mr. Joseph indicated the County does not have building code requirements, and have previously requested the property owner to board up the doors and windows to the dilapidated building, which they have done.

Mr. Breuer indicated the individuals interested in purchasing the 5.7 acres with the home on it are not interested in demolishing the building; they wish to improve it the way it stands.

Mr. Van Parys indicated because the County does not have building codes, the property would have to be declared a nuisance, indicating the current condition of the house, in order for a case to be made. If the BOCC grants the moratorium and nothing occurs to the house, it remains a nuisance. Mr. Van Parys suggested that the BOCC grant the moratorium on the condition that the purchaser provides a bond which would forfeit if the premises are not improved. He indicated there are legal means to obtain a court order to access property but you have to be able to justify why you are entering the premises.

Mr. Breuer indicated he is not comfortable moving forward with accepting a stipulation for his clients without knowing their position. He asked to improve the deviation from the moratorium, allow the smaller tract, then as the next step is taken through Planning and Zoning if a tract split or final plat to the 5.7 acre tract, put stipulations on it for the improvement of the property.

Commissioner Bixby suggested tabling Case Number DEV-15-053 until a resolution is presented and approved regarding the Property Maintenance Standards for Leavenworth County.

***A motion was made by Commissioner Holland seconded by Commissioner Graeber to table Case Number DEV-15-053 for two weeks in order to review and approve Property Maintenance Standards for Leavenworth County.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-059 temporary special use permit for Miller Firework Stand, to allow a seasonal firework stand at 19230 McLouth Road, Tonganoxie, Kansas. Indicating a 30' x 50' tent will be set-up in the parking lot of Kelly Angell Excavating Company. The applicants have been approved to sell fireworks at this location for the last ten years and will be staying on site 24 hours a day during the dates of operation.



***A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the Temporary Special Use Permit, for Miller Fireworks Stand from June 27 through July 5.***

***Motion passed, 3-0.***

Commissioner Bixby indicated the County had received a check for approximately \$76,041.00 from a wellness dividend. He recommended renting the Tonganoxie City Pool and the VFW Hall for a BBQ to thank County employees and show they are appreciated.

Mr. Van Parys indicated he has reviewed the lease agreement and will review the County insurance policy regarding liability coverage.

Mr. Van Parys presented a draft copy of a resolution to declare property maintenance standards throughout the county. He suggested the Commissioners review the document and make any changes deemed necessary to review next Thursday.

Mr. Van Parys also indicated a realtor has been selected for the sale of the 4-H property. The County needs to enter into a listing agreement with the agent. Mr. Van Parys indicated the suggested listing price is \$110,000.00, and demolition to the 4-H building is not recommended but could be factored into the sale of the property. Mr. Van Parys requested guidance from the BOCC regarding contacting the prior bidder to determine if they wish to continue their prior offer.

***A motion was made by Commissioner Bixby to offer a counterbid to the Church of \$85,000.00 for the 4-H property subject to tearing down the building.***

Commissioner Graeber indicated a Church originally wanted the 4-H property with the building, and could not support Commissioner Bixby's motion.

Mr. Van Parys indicated language could be drafted to apprise any potential buyer of the condition of the building they accept full responsibility for the property and building.

***Commissioner Bixby withdrew his motion.***

***A motion was made by commissioner Holland and seconded by Commissioner Graeber to retain a realtor, authorize the realtor to contact Harland Russell as the first contact for the sale of the 4-H Property, and then place the property on the market for sale.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Bixby and seconded by Commissioner Holland to go into Executive Session for 20 minutes to discuss pending litigation. Present: The three Commissioners, Pat Hurley, and Roger Marrs. Executive session began at 10:32 a.m.***

***Motion passed, 3-0.***

Commission returned from executive session at 10:52 a.m., no action was taken.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to go back into Executive Session for 10 minutes to discuss pending litigation. Present: The three Commissioners, Pat Hurley, and Roger Marrs. Executive session began at 10:53 a.m.***

***Motion passed, 3-0.***

Commission returned from executive session at 11:03 a.m., no action was taken in the executive session.

*A motion was made by Commissioner Holland and second by Commissioner Graeber to direct Deputy County Counselor, Roger Marrs, to retain outside counsel for litigation pending.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the OCB's and authorize the Chairman to sign and date the same.*

*Motion passed, 3-0.*

The Board adjourned at 11:04 a.m.

Final Approved

\*\*\*\*\*June 15, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 15, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Mike Spickelmier, Director of Public Works; Trevor Huhn, Buildings and Ground Manager; Jeff Joseph, Planning and Zoning Director; Jim Kraatz, Senior Planning Coordinator; Jillian Ogden, Planning Coordinator; Joe Herring, Herring Surveying Company; John Richmeier, Leavenworth Times.

Residents: Craig Seetin, Deborah Seetin, Nancy Mahaney, Jim Rumsey, Ann Rumsey, John Matthews, and Dan Lynch.

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the June 11, 2015 meeting minutes, as amended.***

***Motion passed, 3-0.***

Buildings and Grounds indicated Leavenworth County has purchased natural gas through the same supplier since 2007. The current contract is up for renewal on June 30, 2015, and two firms submitted bids for approval. Buildings and Grounds requested authorization to approval to award the natural gas bid to Clearwater Enterprises, in the amount of \$0.45/MMBtu.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to award the natural gas bid to Clearwater Enterprises, Oklahoma City, Oklahoma, in the amount of \$0.45/MMBtu.***

***Motion passed, 3-0.***

Commissioner Bixby asked counsel prior to reopening Planning and Zoning Case Number DEV-15-025, if the County is allowed to proceed.

Mr. Van Parys suggested if the BOCC wished to reconsider deliberation in open session, and they should consider the evidence to be reconsidered; the staff report, testimony of the individuals that appeared, and the BOCC's interpretation of materials and information presented. Mr. Van Parys indicated however the BOCC proceeds an appeal process could begin. He indicated the 3-0 vote requirement will remain unchanged; the protest petition is continuing and is valid.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to reconsider the application for Case Number DEV-15-025.***

***Motion passed, 3-0.***

Commissioner Holland presented factors that the BOCC did not consider in the previous hearing Number DEV-15-025 on May 28. He indicated the character of the neighborhood is rural residential and agricultural. The subdivisions vary in size to include; 1/3 acre lots, 1 acre lots, 2.5 acre lots, 5 acre lots, various lot sizes up to 40 acres, and the city limits of Basehor is 4,600 feet to the northeast of the property. He indicated there is relative gain to economic development, and the proposed zoning change should not have any effect on the public health, safety, and welfare. Commissioner Holland indicated that 15 property owners signed the protest petition, and that 8 of the 15 properties are zoned 2.5 acres, and 2

of the 8 properties are on 2.5 acres that are zoned 5 acres. Commissioner Holland indicated the Planning Commission and Planning and Zoning Staff recommended approval of the rezoning request as it is in conformance to the comprehensive plan, and the case should be reconsidered. He also indicated eventually this area could be annexed by the City of Basehor which has a sewer system that could replace all of the septic systems.

***A motion was made by Commissioner Holland to approve Case Number DEV-15-025, rezoning from RR-5, Rural Residential 5 acre minimum lots District to the RR-2.5, Rural Residential 2.5 acre minimum lots District.***

Mr. Van Parys indicated because there is a valid protest petition filed, this motion requires a 3-0 vote.

***Motion seconded by Commissioner Graeber.  
Motion passed, 3-0.***

Commissioner Holland asked if the BOCC has received a response from the Unified Government regarding the request for appeal of Prestige Home Care of Kansas.

Mr. Van Parys indicated a letter was sent to the Mayor, Commissioners, and County Administrator of the Unified Government via US mail and facsimile on June 5. Mr. Van Parys indicated he will follow up with the members on the matter.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the OCB's and authorize the acting Chairman to sign and date the same.  
Motion passed, 3-0.***

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to designate Hallie Hughes as the County's social media specialist and to report to the County Administrator prior to posting on social media sites.  
Motion passed, 3-0.***

Mr. Hurley suggested the BOCC review the property maintenance standards provided by Planning and Zoning for discussion in Thursday's meeting.

The Board adjourned at 9:49 a.m.

\*\*\*\*\*June 18, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, June 18, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Sheriff Dedeke; Jeff Joseph, Planning and Zoning Director; Mark Buchanan, Resident; John Richmeier, Leavenworth Times.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

*A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the June 15, 2015 meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and second by Commissioner Holland to approve the agenda for the week of June 22, 2015.*

*Motion passed, 3-0.*

Sheriff Dedeke presented an interlocal agreement between the City of Leavenworth, Kansas and County of Leavenworth, Kansas for the 2015 Edward Byrne Memorial Justice Assistance Grant. He indicated the City and County have partnered for several years in this grant. As part of this grant both entities receive federal funding based on Part 1 Crimes. Sheriff Dedeke indicated the City will receive 60% of the grant and the County will receive 40% of the grant, and each entity will have access to the funds for three years.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the interlocal agreement between the City of Leavenworth, Kansas and County of Leavenworth, Kansas for the Byrne grant and have the Chairman and County Administrator sign the grant.*

*Motion passed, 3-0.*

Commissioner Bixby presented a draft copy of Minimum Property Standards to the BOCC listing infractions to be considered when inspecting an abandoned or dilapidated property.

Mr. Van Parys indicated Planning and Zoning submitted the Property Maintenance Standards as a draft, giving the Commission options to adopt when inspecting properties. Mr. Van Parys suggested that Planning and Zoning use Commissioner Bixby's list as a guideline when revising the Minimum Property Standards. Mr. Van Parys also suggested that the BOCC utilize the Planning Commission that has experience with real estate and planning and zoning matters, that the BOCC might consider having them review the guidelines.

Jeff Joseph, Planning and Zoning Director indicated the Property Maintenance Standards was created from a variety of other regulations used in other counties and cities. Mr. Joseph indicated the staff went back and prepared a preliminary protocol for developing property maintenance standards.

Commissioner Bixby suggested that Planning and Zoning review the protocol's that were prepared in his Minimum Property Standards and combine the items, present it back to the BOCC then present it to the Planning Commission for them to review.

Commissioner Bixby indicated the Tonganoxie Water Park had many dates available which the County could choose from to hold an appreciation pool party and barbeque at the VFW Hall in Tonganoxie for County employees. He indicated an RSVP would be required and the whole event would cost about \$700.00.

Commissioner Graeber inquired about responsibility for clean up after the event.

Commissioner Holland indicated he had been contacted by county employees and residents indicating they like the idea of an employee appreciation but are not in favor of it. He indicated the employees have two days off a week and most have children in extracurricular activities. Commissioner Holland indicated some citizens feel like the County is putting on the pool party for two of the Commissioners who will be running for office in 2016, and he is not in favor of having the event appearing to be supporting the candidate re-election when this is an employee picnic. Commissioner Holland suggested having the barbeque at the Courthouse so employees will not have to take time on their day off, and this way members from all offices can participate in the event.

***A motion was made by Commissioner Bixby and seconded for discussion by Commissioner Graeber to pick a date from the available dates to rent the Tonganoxie Water Park for a price of \$285.00, supply the meat, buns, potato chips, tableware and beverage for an employee appreciation barbeque.***

Commissioner Holland indicated the City of Leavenworth has a city pool that has a large playground area for kids and a shelter house with picnic tables that would be ideal for such event.

Commissioner Graeber indicated that Commissioner Holland made an interesting point that this event could be considered a campaign event.

Commissioner Bixby withdrew his motion.

Commissioner Graeber withdrew his second.

Stephanie Sloop with Planning and Zoning indicated that flyers have been distributed for the Mel Hedrick Fishing Derby, and that an article about the fishing derby is in today's Leavenworth Times.

Commissioner Holland indicated a complaint has been received regarding the Treasurer's Office from an individual coming to the Treasurer's Office to register her vehicle. Reported once the employee found she was military the employee eluded displeasure on helping her. Commissioner Holland indicated he does not want this service to reflect on how the Commission or Courthouse feels about the Military personnel in the community, and this complaint needs to be forwarded to the Treasurer.

Mr. Hurley indicated he will forward the information.

***A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to go into Executive Session for 5 minutes to discuss non-elected personnel. Present: The three Commissioners, Pat Hurley, and David Van Parys. Executive session began at 10:08 a.m.***

***Motion passed, 3-0.***

Commission returned from executive session at 10:13 a.m., no action was taken.

***A motion was made by Commissioner Bixby to advertise for the BOCC Executive Secretary for a period of two weeks, Mr. Hurley and the Chairman will review the applicants resume's and conduct an informal interview, narrow it down to three applicants, and schedule interviews with the three Commissioners.***

Commissioner Holland instructed the County Administrator to move ahead with the application process and indicated the Chairman, County Administrator, and the County Clerk need to be a part of the original interview process.

The Board adjourned at 10:28 a.m.

Final Approved

\*\*\*\*\*June 22, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 22, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; John Forslund, P.E.; Linda Lobb, Director of Council on Aging; Chuck Magaha, Director of Emergency Management; John Matthews, Resident; John Richmeier, Leavenworth Times.

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the June 18, 2015 meeting minutes, as amended.***

***Motion passed, 3-0.***

Linda Lobb, Director of the Council on Aging indicated the ice machine for the Leisure and Learning Department is no longer working, and the machine is used during all of the events at Council on Aging, and requested approval to purchase a replacement.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the purchase of the ice machine from L & R Refrigeration out of the Council on Aging's Memorial Fund, up to \$3,500.00.***

***Motion passed, 3-0.***

Ms. Lobb indicated the Council on Aging is hosting their Annual Meals on Wheel's event on Friday at the Riverfront Community Center, and are expecting a great turnout.

Mr. Hurley indicated he will look into the rent increase for the Council on Aging lease at their current location.

Chuck Magaha, Director of Emergency Management, indicated the Commissioners previously signed declaration for disaster relief. However the weather never materialized to make the County eligible for relief and presented a letter withdrawing Leavenworth County's request for federal or state assistance.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to sign the Emergency Management letter withdrawing Leavenworth County's request for any federal or state assistance for disaster relief.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and Seconded by Commissioner Holland approved the letter to Alexander Karrasch, congratulating him on achieving the eagle rank and authorize sending the letter to him.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the Gas Contract with Clearwater Enterprises, and authorize the Chairman to sign and date the same.***

***Motion passed, 3-0.***



John Forslund presented the contract awarding to Benchmark Construction, Inc., the renovations at the annex located at 725 Laming Road, Tonganoxie, Kansas, for the Chairman's signature.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the contract between Leavenworth County, Kansas, and Benchmark Construction, Inc., and authorize the Chairman to sign and date the same.***

***Motion passed, 3-0.***

Mr. Forslund indicated a pre-contract meeting is scheduled at 725 Laming Road at 10:00 a.m., Friday, June 26. Construction will begin July 1, and the contractor will have 160 days to finish the project, which is December 7.

Commissioner Holland indicated a letter was sent to the Unified Government regarding support for appeal of Prestige Home Care of Kansas, and they denied our request for reconsideration.

Commissioner Bixby indicated he had a conversation with Ken Seltzer, Kansas Insurance Commissioner, indicating he would forward information regarding who to talk with in Topeka. Commissioner Bixby will follow up with Mr. Seltzer.

Commissioner Bixby indicated he is ready to change his vote on Case Number DEV-15-053. He received a call from the individual interested in purchasing the house located on this property, and they are very reputable in renovating and reselling houses in the area.

The Board adjourned at 9:47 a.m.

\*\*\*\*\*June 25, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, June 25, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Hallie Hughes, Executive Secretary; Jeff Joseph, Planning and Zoning Director; Jillian Ogden, Planning Coordinator; Jim Kraatz, Senior Planning Coordinator; Krystal Davis, Planning Intern; Tamara Copeland, Human Resources Director; Joe Herring, Herring Surveying Company; Duane Becker, Resident; Virgil Frederick, Resident; Aaron Norris, Resident; Steve Borg, Resident; Patricia Dyson, Resident; Mark Breuer, PE Schlagel and Associates, P.A.; Jack Willis, Resident; Nathan McCommon, City of Tonganoxie, City Administrator; John Richmeier, Leavenworth Times.

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the June 22, 2015 meeting minutes.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and second by Commissioner Holland to approve the agenda for the week of June 29, 2015.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-053. The applicant is requesting relief from the moratorium to allow the property owner to submit for the division of property within the moratorium area and to request a variance to create a parcel of less than 10 acres. The existing parcel is about 43 acres and consists of undeveloped grassland, wooded area, and a house that is not occupied and is in a state of disrepair.

Jack Willis, indicated he is interested in purchasing a portion of land with a dilapidated building on it if relief from the moratorium is granted, allowing the property owner to submit for the division of property within the moratorium area, and if the variance to create a parcel of less than 10 acres is accepted.

Jeff Joseph indicated this is a three step process, the first step is to consider granting relief from the moratorium, the second step is to consider a variance of the 10 acre plat, and the third step is that the applicant will come back to the Planning Commission and the BOCC to request approval of a preliminary and final plat for the property.

Nathan McCommon, City of Tonganoxie, suggested the BOCC consider future planning and engineering of the City of Tonganoxie when considering future development of this parcel. He indicated the City of Tonganoxie is considering annexing a section of land near the parcel and once that takes place, the city will remove 12<sup>th</sup> Street and installing 14<sup>th</sup> Street.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to grant Warner Sorensen, Jr. relief from the moratorium.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to grant a variance from a 10 acre parcel to a 5.7 acre parcel.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-027 and Case Number DEV-15-028. The applicant is requesting a preliminary and final plat for the Smith's Ponderosa located at the southwest corner of the intersection of Evans Road and 174<sup>th</sup> Street. The applicant is requesting the approval of a 4-lot subdivision.

***A motion was made by Commissioner Graeber seconded by Commissioner Holland to approve Case Number DEV-15-027 and Case Number DEV-15-028, application for the preliminary and final plat for the Smith's Ponderosa subject to the terms and conditions.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-046 and Case Number DEV-15-047. The applicant is requesting a preliminary and final plat for William's Corner located at the northeast corner of the intersection of 179<sup>th</sup> Street and Donahoo Road. The applicant is requesting the approval of a 3-lot subdivision.

***A motion was made by Commissioner Holland seconded by Commissioner Graeber to approve Case Number DEV-15-046 and Case Number DEV-15-047 the application for the preliminary and final plat for William's Corner subject to terms and conditions.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-048 and Case Number DEV-15-049. The applicant is requesting a preliminary and final plat for Peterson Acres located east of 246<sup>th</sup> Street and north of Honey Creek Road. The applicant is requesting the approval of a 3-lot subdivision.

***A motion was made by Commissioner Graeber seconded by Commissioner Holland to approve Case Number DEV-15-048 and Case Number DEV-15-049, application for the preliminary and final plat for Peterson Acres subject to the terms and conditions.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-042, requesting to amend the 2006 Leavenworth County Zoning and Subdivisions Regulations, modifying Article 19, Table of Uses and definitions. Planning and Zoning is proposing to add definition of micro distillery and definition of spirits, and adjust the usage allowed for a micro distillery.

There were no comments from the public during the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland approved Case Number DEV-15-042, proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve and execute Resolution 2015-15 adding to the table of uses and definitions.***

***Motion passed, 3-0.***

Planning and Zoning presented Case Number DEV-15-037, Special Use Permit for the underground storage of used tires. The applicant is Duane Becker, Tire Town, Inc.; the property owner is Hebbeln Leasing Company, which is also owned by Mr. Becker. The location of this is on High Prairie Road, and underground storage of used tires has been occurring for 39 years on an adjacent property. Planning and Zoning indicated a protest petition was filed and was not valid.

Commissioner Graeber indicated it was important for the public to know Mr. Becker and Tire Town, Inc., was a customer at Leavenworth National Bank during the time Commissioner Graeber was President of the bank, up until 1992. Commissioner Graeber indicated Mr. Becker was not his customer and he does not see any conflict because of that.

Duane Becker requested the BOCC consider approving the Special Use Permit for the underground storage of used tires, and requested the Commission to consider approving the permit for 10 years rather than 5 years. Mr. Becker indicated that he pays the County to apply dust control on the roads in front of his neighbor's houses, but does not feel it is necessary to apply dust control along the full section of roadway if it is surrounded by fields. He also indicated he follows KDHE's rules and guidelines.

Commissioner Bixby opened public hearing on Case Number DEV-15-037.

Virgil Fredrick and Steve Borg, members of the public spoke in favor of the Special Use Permit.

Patricia Dyson, spoke in opposition of the Special Use Permit, providing a DVD with footage of a tire fire that took place the summer of 1996.

***A motion was made by Commissioner Bixby and seconded by Commissioner Holland to take a 3 minute at 9:53 a.m. recess while the video was uploading.***

***Motion passed, 3-0.***

Session reconvened at 9:56 a.m.

Planning and Zoning indicated the footage on the DVD plays for an hour and a half of a tire fire, and it was unknown how the fire started.

Mr. Becker indicated the fire did take place, and was put out within several hours. He indicated the fire was intentionally set, but there was no way to prove that.

Jeff Joseph, Planning and Zoning Director indicated if the BOCC approves the Special Use Permit and Mr. Becker's requests revisions can be made to the Resolution and be presented to the BOCC for signature.

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve Case Number DEV-15-037, Special Use Permit for the underground storage of used tires for a period of 5 years.***

Commissioner Graeber withdrew his motion.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve Case Number DEV-15-037, Special Use Permit for the underground storage for a period of 10 years and to allow Mr. Becker to apply dust control in front of neighbor's houses only rather than the whole roadway.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve and execute Resolution 2015-16.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to go into Executive Session for 30 minutes to discuss non-elected personnel. Present: The three Commissioners, Pat Hurley, David Van Parys, and Tamara Copeland. Executive Session began at 10:19 a.m.*

*Motion passed, 3-0.*

Commission returned from executive session at 10:49 a.m., no action was taken.

*A motion was made by Commissioner Bixby and seconded by Commissioner Holland to return to executive session for a period of 10 minutes to discuss non-elected personnel. Present: The three Commissioners, Pat Hurley David Van Parys, and Tamara Copeland. Executive Session began at 10:50 a.m.*

*Motion passed, 3-0.*

Commission returned to 11:00 a.m., and no action was taken in executive session.

Commissioner Bixby indicated last Thursday, June 18, he was very upset about losing what he considers a very valuable employee, additional work had just been given to her, and the BOCC's confidence in her couldn't be higher, and still is, and it is to her credit. He indicated it is also to her credit to better herself and he could not fault a person to want to do that one bit. Commissioner Bixby indicated he may have said some things to Ms. Hughes that upset her and for that he apologized and considers her a good friend, a great employee and wants to keep her as a great employee for years to come.

Commissioner Bixby indicated he is apologizing to Tamara Copeland the same way he upset her, it needs to be public and immediate. Commissioner Bixby indicated he rushed to judgement without all of the facts for that he apologized. He indicated he directed his frustration at her and Mr. Hurley and after further assessment the Human Resources Director acted in accordance with the Leavenworth County Policy's and Departmental Guidelines regarding confidentiality, and his statements were made according to information available at the time, and for that he apologized.

Ms. Copeland accepted Commissioner Bixby's apology and hopes in the future they can work together to make Leavenworth County a great place to work and she appreciated Commissioner Bixby's apology.

Commissioner Graeber thanked Commissioner Bixby for his willingness to alleviate this troublesome situation.

Commissioner Holland commends Commissioner Bixby for making his apology. He indicated an issue referenced previously by Commissioner Bixby about not wanting to split a parcel because it would cause more work for the BOCC. Commissioner Holland requested that Commissioner Bixby let the County's professional staff do their jobs and alleviate the BOCC's work load.

Commissioner Bixby indicated that he and Commissioner Holland share a portion of Dempsey Road and will need to tour the road and no decisions will be made at that time.

*A motion was made by Commissioner Graeber and seconded by Holland to go into Executive Session for 5 minutes to discuss non-elected personnel. Present: The three Commissioners and Pat Hurley. Executive Session began at 11:11 a.m.*

*Motion passed 3-0.*

Commission returned from executive session at 11:16 a.m., no action was taken.

The Board adjourned at 11:16 a.m.

Final Approved

\*\*\*\*\*June 29, 2015\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 29, 2015. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; Debbie Cox, Acting Secretary; Jeff Joseph, Director, Planning & Zoning; Jim Kraatz, Planning & Zoning; Chuck Magaha, Director of Emergency Management; John Matthews, Resident; John Richmeier, Leavenworth Times; Joe Herring, Resident; Sean Crittendon, Juvenile Justice Authority.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the June 25, 2015 meeting minutes, as amended.*

*Motion passed, 3-0.*

Sean Crittendon presented a memorandum of understanding between the department of juvenile services and Atchison School District, USD 409 for truancy reduction.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to sign the memorandum of understanding between Leavenworth County Department of Juvenile Services and USD 409 for the 2015-2016 school year.*

*Motion passed, 3-0.*

Chuck Magaha presented the grant application for the Emergency Management Preparedness Federal Grant in the amount of \$61,500. Some of last year's funds had to be returned because the new exercise and planning assistant position was not approved through the county. That position is included in the 2016 budget and \$30,000 of this request is designated for the position. The additional \$31,500 is for support of emergency programs such as sirens, contracts for maintenance, security, id machine, etc.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to sign the application for the Emergency Management Preparedness Federal Grant.*

*Motion passed, 3-0.*

Jeff Joseph presented Resolution 2015-17. This zoning change from RR-5 to RR-2.5 was approved on June 15, but the resolution was never approved.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approved Resolution 2015-17.*

*Motion passed, 3-0.*

Pat Hurley reported that 10 applications had been received for the Executive Secretary position. HR Director Tamara Copeland has scored the applications in 7 categories with a maximum possible 140 points. Four candidates were determined not to meet the minimum qualifications, leaving 6 viable candidates.

*A motion was made by Commissioner Holland that all commissioners be invited to the interview process for candidates for Executive Secretary. Motion died for lack of a second.*

*A motion was made by Commissioner Bixby to have a panel of three (to include Pat Hurley, Janet Klasinski, and Dennis Bixby) review the six applicants and narrow the field to three. Those three packets would be reviewed before the board. Motion died for lack of a second.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have a panel of three (to include Pat Hurley, Janet Klasinski, and Dennis Bixby) screen the six applicants and come up with the top three, interview those, and all the commissioners or any commissioners can sit in on the interviewing of the three.*

*Those three candidates would be interviewed by the full commission.  
Motion passed, 3-0.*

Commissioner Bixby received an email from a citizen regarding Dempsey Road and the patching that has been done. He requested Commissioner Holland also look at it due to location between commission districts. Areas were excessively rough. Upon inquiry, Commissioner Bixby was advised that the area is scheduled to be overlaid by mid-July with a layer of asphalt and red rock. In the meantime, it presents a hazard. Holland concurred. Commissioner Bixby will contact Mike Spickelmier regarding possible temporary corrections, such as rolling it out.

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the June bills.  
Motion passed, 3-0.*

The Board adjourned at 9:49 a.m.